Ed Lefkowicz

Shooting two guidebooks across 5 boroughs simultaneously without losing your mind

Links to resources

Trello https://trello.com/ A useful (and free) way for individuals and teams to manage projects through boards, lists, and cards

toggl https://toggl.com/features/ App for time tracking. Also free.

Wunderlist https://www.wunderlist.com/ list making app

Atul Gawande, **The Checklist Manifesto** http://atulgawande.com/book/the-checklist-manifesto/ Why checklists work. You don't need to read the book to use checklists, but it will convince you that they work

LightTrac http://www.lighttracapp.com/ Useful app for finding the sun's (and moon's) azimuth and declination anywhere, at any time. IOS and Android.

And from the department of shameless self-promotion, more about the books 111 Museums in New York That You Must Not Miss and 111 Places in Brooklyn That You Must Not Miss.

You can find me at <u>lefkowicz.com</u>
And reach me at <u>ed@lefkowicz.com</u>